



<https://www.k2i-organisation.com/>

K2I ORGANIZATION agency was created in 2010 and its role is to assist Medical Societies, Scientific Associations, Pharmaceutical Institutions and Laboratories, in the organization, logistics and execution of the various services during their events, such as Medical & Scientific Congresses, Meetings, Round Tables and Incentives.

K2I ORGANIZATION agency team knows how to propose and prepare an original event, and a working method that favors availability and creativity.

Knowing that offering the best cannot be improvised, K2I ORGANIZATION also gives itself the obligation to perform, apart from the services provided for in the specifications, any task and any urgent service which could facilitate the progress of the event.

K2I ORGANIZATION agency in its capacity as an "Events" agency specializing in the organization of events, would intervene in general and according to the specifications proposed by our clients on the following services:

Before the event:

From conception to completion.

- Graphic charter design for the Congress website
- Design and printing of posters, program leaflets, flyers, abstract books
- Image wall and roll up design
- Promotion of the "Congress" product through Scientific and Medical sites
- Mailing contact with a database gathering all the specialties
- Design of e-posters for audio-visual presentations of posters
- Design of "Congress" applications for Ios and android.

During the event

- Flight booking, transfer and accommodation of speakers
- Accommodation for delegates
- Welcome logistics for delegates: registrations, badging system ...
- Catering
- Meeting, including conference room, breakout rooms, stand space and secretariat
- Packaging of accompanying persons
- Social program

E-Congress

Creation of platform including following data:

- Registration interface
- Home page containing program and necessary information
- The "Live" page
- Question management
- Quiz management
- Special page sponsor: Videos, download documents, product photos, 3D stands visit.